

Expense/Income Account	Budget £	Month 9 £	Projected £	Variance £
Employees				
Gross Pay	403,502	318,327	402,077	(1,425)
LG Pensions	79,653	64,125	81,081	1,428
National Insurance	39,921	26,500	33,639	(6,282)
Miscellaneous Allowances	550	306	408	(142)
Holiday Pay	0	614	1,578	1,578
Staff Training Expenses	0	150	150	150
Apprenticeship Levy	2,033	1,406	1,875	(158)
Employer Liability Insurance	582	0	582	0
Employees Total	526,242	411,428	521,390	(4,852)
Premises				
Repairs, Alterations & Maintenance	20,000	8,326	37,443	17,443
Security Measures	6,678	6,254	6,254	(424)
Rodent & Pest Control	396	0	396	0
Grounds Maintenance	1,175	0	1,152	(23)
Fire Management/Protection	2,900	2,840	3,323	423
Maintenance Contracts	11,000	8,492	13,871	2,871
Electricity	22,000	19,100	25,467	3,467
Gas	3,500	2,424	4,155	655
National Non Domestic Rates	188,000	188,588	188,588	588
Water Rates	2,500	910	2,500	0
Security Services	280	0	280	0
Cleaning Materials	300	122	300	0
Refuse Collection/Bulk Containers	1,800	1,950	1,950	150
Contract Cleaning	10,376	7,227	9,888	(488)
Specialist Waste Disposal	500	205	500	0
Insurance	5,492	5,960	5,492	0
Premises Total	276,897	252,397	301,559	24,662
Transport				
Hire of Transport CTS	150	0	0	(150)
Public Transport - Staff Use	400	0	200	(200)
Car Allowances	300	47	63	(237)
Travel Expenses	50	16	22	(28)
MV Hire Insurance Premiums	0	8	10	10
Transport Total	900	71	294	(606)
Supplies & Services				
Personal Protective Equipment (PPE)	0	1,583	1,783	1,783
Equipment & Materials	0	2,742	2,742	2,742
Conservation	5,000	4,363	11,482	6,482
Vending Machines	1,167	702	1,144	(23)
Catering Sundries	2,500	0	500	(2,000)
Audit Fee	2,150	(2,100)	2,100	(50)
General Printing & Stationery	500	19	150	(350)
Consultants Fees	0	13,423	30,748	30,748
Commission (Inc. Credit Cards)	0	45	60	60
Central Telephone Exchanges	3,570	2,665	4,002	432

Supplies & Services				
Telephones	1,000	991	992	(8)
Postages	400	64	200	(200)
Internet Charges	654	160	641	(13)
IT Consumables/Hardware	200	2,430	50,430	50,230
Software Licences & Maintenance Agreements	4,750	750	4,757	7
Security Expenses	0	250	250	250
Purchasing Cards	0	(10)	0	0
Subscriptions	250	329	651	401
Public Liability Insurance	734	0	734	0
Miscellaneous Insurance	357	0	357	0
Supplies & Services Total	23,232	28,405	113,722	90,490
Support Services				
Accountancy	5,855	5,450	5,450	(405)
Income Recovery	306	300	300	(6)
Payroll	235	230	230	(5)
Payments	418	410	410	(8)
Audit	459	525	525	66
Procurement	408	0	0	(408)
SAP Support	3,060	4,000	4,000	940
ICT Services	8,160	11,000	11,000	2,840
Human Resources	7,140	7,000	7,000	(140)
Bilingual Cardiff	2,040	1,000	1,000	(1,040)
Legal	510	0	510	0
Support Services Total	28,591	29,915	30,425	1,834
Gross Expenditure	855,861	722,215	967,390	111,529
Income				
Other Grants	(25,553)	(7,071)	(26,069)	(516)
Archives & Records Council Wales	0	(426)	(426)	(426)
Wellcome Trust Grant	0	(1,656)	(1,656)	(1,656)
Publications General	(600)	(142)	(300)	300
Sale of Photocopies	(2,000)	(1,407)	(2,000)	0
Conservation Income	(15,000)	(9,953)	(26,313)	(11,313)
Sale of Food	(8,000)	0	(1,600)	6,400
Course Fees	(150)	0	(75)	75
Search Fees	(4,000)	(1,963)	(2,617)	1,383
Royalties	(8,000)	(1,527)	(14,000)	(6,000)
Hire of Specialist Rooms	(56,000)	(14,634)	(29,769)	26,231
Sundry Charges & Income	(30,958)	(12,300)	(116,270)	(85,312)
Donations	(1,500)	(201)	(268)	1,232
Access Charges for Filming	0	(300)	(300)	(300)
Interest	(100)	0	(100)	0
Income Total	(151,861)	(51,580)	(221,764)	(69,903)
Contributions from Reserves	(50,000)	0	(50,000)	0
Total Net Budget	654,000	670,636	695,626	41,626